## STAR PAPER MILLS LIMITED

CIN-L21011WB1936PLC008726

Registered Office:Duncan House, 2<sup>nd</sup> Floor, 31 Netaji Subhas Road, Kolkata – 700 001. Ph: (033) 22427380-83, Fax:(033)22427383, email: <u>star.cal@starpapers.com</u>, web: starpapers.com

## NOTICE OF ANNUAL GENERAL MEETING, BOOK-CLOSURE & E-VOTING INFORMATION

NOTICE is hereby given that the 76<sup>th</sup> Annual General Meeting (AGM) of the company will be held on Thursday 24<sup>th</sup> September, 2015 at 10.30 A.M at 'KalaKunj' (Kalamandir basement), 48, Shakespeare Sarani, Kolkata-700017 to transact the business as set out in the AGM Notice.

Notice of AGM and Annual Report for the year 2014-15 have been sent in electronic mode to members whose E-mail IDs are registered with their Depository Participant(s)/ the Company. Physical copy of AGM Notice and the Annual Report have been sent to those members who have not registered their E-mail IDs with Depository Participant(s)/the company in the permitted mode.

Pursuant to Section 91 of the Companies Act, 2013 and Clause 16 of the Listing Agreement, the Register of Members and Share Transfer Books of the company shall remain closed from Thursday, 17<sup>th</sup> September, 2015 to Thursday, 24<sup>th</sup> September, 2014 (both days inclusive) for the purpose of 76<sup>th</sup> AGM of the company.

In terms of Section 108 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and the listing agreement, the company is providing to its members facility to cast their vote by electronic means (remote e-voting) on all resolutions set out in the 76<sup>th</sup> AGM Notice. Members are informed that:

- (i) The remote e-voting period commences on Monday, 21<sup>st</sup> September, 2015 at 9:00 A.M. (IST) and ends on Wednesday, 23<sup>rd</sup> September, 2015, at 5:00 P.M. (IST). Remote e-voting shall not be allowed beyond 5.00 P.M on Wednesday, 23<sup>rd</sup> September, 2015.
- (ii) The Cutt-off date for determining eligibility of members for remote e-voting and at the AGM is Thursday 17<sup>th</sup> Sept., 2015.
- (iii) Any person who becomes a member of the Company after dispatch of the Notice of the Meeting and holding shares as on the cut-off date i.e Thursday, 17<sup>th</sup> Sept., 2015 may obtain the User ID and password thru email request to <a href="mailto:evoting@Karvy.com">evoting@Karvy.com</a> or may call Karvy's toll free number 1800-3454-001.
- (iv) Voting through ballot paper shall also be available to those members who attend the AGM and have not already cast their vote by remote e-voting. A member who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast his vote again.
- (v) A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositires as on the cut-off date only shall be entitled to avail the facility of 'remote e-voting' and voting at AGM through ballot paper.

- (vi) The Notice of 76<sup>th</sup> AGM and Annual Report for 2014-15 are availale on company's website- <a href="www.starpapers.com">www.starpapers.com</a> and website of remote e-voting agency Karvy Computershare Pvt. Ltd.- <a href="www.evoting.karvy.com">www.evoting.karvy.com</a>.
- (vii) In case of any query on 'remote e-voting', please send an email at evoting@ karvy.com quoting your Folio no./ DP ID & Client ID. Below are the details of person responsible to address grievances related to remote e-voting:

B. Venkata Kishore- Asst. Manager, Karvy Computershare Private Limited Karvy Selenium Tower-B, Plot No. 31 & 32, Financial District, Gachibowli, Hyderabad - 500 032

Phone: 040-6716 2222 Email: evoting@karvy.com

for STAR PAPER MILLS LTD.

Saurabh Arora Company Secretary

2<sup>nd</sup> Sept., 2015 Saharanpur-U.P